

COPY



CITY OF NEWPORT BEACH

GENERAL SERVICES DEPARTMENT

Mark Harmon, Director

August 28, 2009

Dear Merchant:

On September 2, 2008, the City of Newport Beach's, Parks, Beaches, and Recreation Commission unanimously approved a City Beautification Project for the removal and replacement of 57 trees located on Balboa Boulevard and Main Street in the Balboa Village.

The trees will be removed and replaced in phases. Phase I and II will include Main Street and Phase III and IV, Balboa Boulevard.

On Wednesday, September 9, 2009, the City will commence Phase I of the project, consisting of the removal of 21 City Eucalyptus torquata (Coral Gum) trees and replacing them with 24 Brahea edulis (Guadalupe Palm) trees on Main Street.

On Monday, September 14 and Tuesday, September 15, 2009, the replacement trees are scheduled for planting.

There will be limited lane and sidewalk closures. **Crews will ensure, however, that patrons have access to your business at all times.** Work hours will be from 7:00 am – 4:00 pm.

We apologize for any inconvenience. Staff will make every effort to complete this beautification project on a timely manner.

The new trees planted will be a welcome enhancement to the Balboa Village community.

Please contact Dan Sereno, Parks and Trees Superintendent at (949) 644-3069 if you have any questions regarding this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Harmon", is written over the word "Sincerely,".

Mark Harmon, Director
General Services Department